

Title: **MALPRACTICE COVERAGE**

Reviewed: 8/04, 11/08, 10/28/19  
Revised: 8/94, 10/97, 11/11, 3/16, 4/18, 11/19

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Gerald L. Parton., President and CEO

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**I. POLICY:**

The Board of Directors of East Jefferson General Hospital requires that physicians and advanced practice allied health professionals on staff at EJGH carry \$1,000,000 of coverage by a company rated "A" or any method of risk retention or transfer approved by the Louisiana Patients Compensation Fund and/or participate in the Louisiana Patient Compensation Fund. Exceptions are Emeritus staff and physicians on leave of absence.

**II. DEPARTMENTS AFFECTED:**

Medical Staff Office, Medical Staff members, Administration.

**III. PROCEDURE:**

- A. Certificates of current malpractice coverage shall be kept in each physician's file in the Medical Staff Office.
- B. A tickler system shall be maintained on the expiration date of each certificate.
- C. Thirty days prior to the expiration date of certificate, notification will be sent to the physician that verification of renewal must be sent to the Medical Staff Office prior to the expiration date.
- D. If verification of renewal is not received by the expiration date, the Chief Medical Officer will notify the physician by a written warning of delinquency, that he is administratively suspended until such time that a current certificate is received by the Medical Staff Office. Upon receipt of a current certificate, the administrative suspension may be lifted.
- E. In accordance with Section 5.3-6 of the Medical Staff Bylaws, if within 90 days after written warning of delinquency, the member does not provide evidence of required professional liability insurance; the member's Medical Staff membership shall be automatically terminated.
- F. It is the responsibility of the Medical Staff member to immediately notify the Medical Staff Office of any lapse, change or cancellation of malpractice coverage.