



East Jefferson General Hospital is granting access to the **EJMD Physician Portal System**. The following information is **required** in order to create your Active Directory account.

**Please print very clearly**

Title: \_\_\_\_\_  
(RN, MA, Office Mgr.)

First Name: \_\_\_\_\_ DOB \_\_\_\_\_

Middle Initial: \_\_\_\_\_ (If middle initial is not included, a "0" will be substituted into user name.)

Last Name: \_\_\_\_\_

Doctors' Names: \_\_\_\_\_  
(List all physicians you work for)

Name of Practice: \_\_\_\_\_

Office address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_  
Dr. Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
User's Signature

\_\_\_\_\_  
Date

EJMD Physician Portal

**\*Fax this completed form to EJGH Medical Staff Services at (504) 454-5667**

*EJGH Medical Staff Services*  
*Phone: 504-454-5641*